



**Minutes of Board Meeting
of LLTNP Community Partnership
Held on 25th January 2018
Robert Grieve Suite, Carrochan, Balloch**

Present:
Dinah McDonald (Chair)
Sheila Winstone (Vice Chair)
Elizabeth Bain (Treasurer)
Carol Hemfrey (Director)
Gordon Donaldson (Associate Director)
Iain MacInnes (Co-opted Director)
Alan Smailes (Director)
Andrew Poulter (Director)
Jane Fifield (Director)
Kate Sankey (Co-opted Director)
Cristina Sanchez-Navarro (Director)
Anne Sobey (CP Development Manager)
Marie Harvey (CP Support Officer)
Apologies:
Anna MacLean (Associate Director)
Ceci Alderton (Director)
Susan Brookes (National Park)

The meeting started at 1.30pm:

Agenda Item	Narrative
1. Introduction and Apologies	1.1 Welcome from the Chair Dinah welcomed everyone along. Apologies: Ceci, Anna, Susan
2. Approval of minutes of Board Meeting, 26 Oct 17	2.1 Accuracy: Action: The following amendments to the minutes were required; <ul style="list-style-type: none"> - Item 9 – amend to read Chris Martin. - Board agreed to cut down on content in the Board minutes and to only expand where an action is required. The minutes were accepted and Proposed: Alan Seconded: Iain 2.2 Matters arising from minutes. No matters arising.



<p>3. Treasurers Report</p>	<p>3.1 Finance Report ending Q3 (31.12.17). Andrew presented the Draft Accounts to the Board advising £10k payment Q3 SLA from the NP had been received to bank. Bacs banking for staff wages in process. Option of merging both CP bank accounts to be investigated. No unexpected expenditure forecasted for remainder of this FY.</p> <p>The accounts were accepted and Proposed: Elizabeth Seconded: Kate</p>
<p>4. Q3 Report</p>	<p>4.1 Anne provided the Board with an interim progress report since the last meeting in October and a summary of all the CP's key achievements and outputs since then. Paper circulated. Minutes summarised below:</p> <ul style="list-style-type: none"> - CAP's – all on track. Anne will attend the next Callander Landscape Partnership meeting. - Village Hall Survey – issued December to CC's and CDT's. Awaiting 5 halls to respond. Lochgoilhead response copy to Iain for their Trust meeting on 6 Feb. Village Hall summit scheduled - date/venue tbc. <p>Action: Send list to Directors to chase up their contacts for outstanding responses.</p> <ul style="list-style-type: none"> - Strathard – no CP involvement currently but SCIO support in the pipeline. Fiona J (NP) is currently undergoing community engagement. - Broadband – Balquhidder - One subscriber to their broadband to trial network. Two Project Managers funded by LEADER will be working on project during 2018/19. Strathfillan not included in Broadband until 2021 at the earliest. - Funding updates - CP report to Bord Na Gaidhlig (BNG) for end of project submitted. Meeting scheduled with NP Gaelic Steering group on 7 Feb. Application to Strathmartin Trust tbc. Great Places application unsuccessful.
<p>5. Updates</p>	<p>5.1 FCS Gordon provided an interim progress report since the last meeting:</p> <ul style="list-style-type: none"> - Gordon advised that as a consequence of the Forest Enterprise Scotland and FCS restructure this year his present role of District Manager will end and he will no longer have a managerial role in the new structure and the next Board meeting would officially be his last. A representative to replace Gordon on the CP Board has not been confirmed and it may be the case that any replacement may not attend as a member of the Board. - The retender for the Ardgarten site will be issued this year and it was discussed should be open to communities to apply. <p>Action: Gordon to forward details to Marie when process goes live.</p> <ul style="list-style-type: none"> - Prevention for the spread of the larch disease at Kilmun and Rowardennan is ongoing with felling underway.



	<ul style="list-style-type: none"> - A83.Glencroe/Transport Scotland project - tree planting may well begin in 2019. <p>5.2 National Park – Board elections will take place in July with campaign rolling out in March. The NP Communications team have requested attending CP events to help with publicity. Action: Forward timelines for the election campaign to Board - Marie</p> <p>5.3 LEADER – (Argyll and the Islands) Ian advised that they were advertising two vacancies to replace Colin Fulcher and Kirsty Moyes. Next LAG 15 March. Slow movement of community projects coming forward for funding. (Forth Valley and Lomond) Anne advised that she had been approached to be on the LAG and asked the Board for their thoughts. Action: Anne to forward email to FV&L with Boards decision (copy the Board in).</p> <p>5.4 SLA 2018/19 As discussed previously.</p>
<p>6. Future of the Community Partnership</p>	<p>6.1 Paper circulated. Anne acknowledged the efficient turnover of producing this year's CAP's. Dinah advised the Board that the financial year 2018/19 will be focussing on drawing funding to support project delivery. Anne gave a presentation to the board to discuss and consider projects addressing;</p> <ul style="list-style-type: none"> - <u>Access</u> - Rural transport and looking at the gaps addressed in CAP's. Board members on this group: Sheila, Alan, (Anne and Marie). Action (1): Set up first meeting. Action (2) Anne to invite Hector Maclead (Third Sector Hebrides) to talk about their model - <u>Climate</u> – Project to capture young people and bringing partners together. Possible outcome reducing single use plastic park wide. NB: 2020 is the Year of Scotland's Coast and Waters. Board members on this group: Cristina, Dinah, Elizabeth, (Anne and Marie). Action (1): Set up first meeting. Action (2) Set up scoping meeting with potential partners. - <u>Social Enterprise</u> – Paper circulated on the proposal for a Social Enterprise Hub/Mini Academy in Loch Lomond and the Trossachs National Park. Board discussed the potential benefits to communities. Board members on this group: Kate, Jane, Dinah, (Anne and Marie) Action: Anne contact David Bryan (SEA) to meet



	<p>with sub group to discuss and look at proposal.</p> <ul style="list-style-type: none"> - <u>Cultural Heritage</u> – Main aim of this project is to support the National Parks Gaelic plan, continuing on the success of Bord Na Gaidhlig (subject to further funding). Other potential projects include ARCH (Archaeology for communities in the Park), Board members on this group: Carol (Anne and Marie) Action: Set up first meeting to discuss. - Scoping other project opportunities – Asset transfer, Village Halls, Jetty provision. Potential for educational post subject to funding.
<p>7. AOB</p>	<p>9.1 A SLA meeting with Stuart Mearns is scheduled for mid-February. Action: Set up Finance and HR meeting for after this date - Anne</p>
<p>8. Date of next Board Meeting</p>	<p>Dates for the next Board meetings were agreed as follows:</p> <ul style="list-style-type: none"> • Thu 26th Apr 2018 1.30-5pm (Robert Grieve Suite, Balloch) • Thu 26th Jul 2018 1.30-5pm (Robert Grieve Suite, Balloch) • Thu 25th Oct 2018 1.30-5pm (Robert Grieve Suite, Balloch) • Thu 24th Jan 2019 1.30-5pm (Robert Grieve Suite, Balloch) <p>Meeting closed at 1645.</p>